

MINUTE 24 SEPTEMBER 2015

**Draft minute of meeting of Kilbraur Wind Farm Community Benefit Trust
held on Thursday, 24 September 2015
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT	Bob Meeres (Chair), Campbell Port (Vice-chair), Ronnie Sim (Treasurer), Iain Miller, Jonathan Hedges, Bill Honeyman, Linda Robichaud (Secretary)
APOLOGIES	Cllr Jim McGillivray, Euan Fraser (Falck Renewables),
OBSERVERS	Cllr Deirdre Mackay

ITEM		ACTION
1	WELCOME AND APOLOGIES	
	Bob Meeres welcomed everyone to the meeting. Apologies had been received from Cllr McGillivray and Euan Fraser (Falck Renewables). Bob Meeres read the email Euan had sent to the secretary regarding his apologies which included notification of his move from Falck and words of support. The Trustees asked the secretary to send a letter of thanks to Euan for his contribution to the meetings.	
2	MINUTES OF MEETING 25 JUNE 2015	
	Bob Meeres asked for any comments concerning the minute. No comments were forthcoming. The minute was then approved as an accurate record having been proposed by Jonathan Hedges and seconded by Bill Honeyman.	
3	TREASURER'S REPORT	
	<p>The Treasurer, Ronnie Sim, provided a handout giving a comprehensive breakdown of the current financial position of the Trust.</p> <p>Since the last meeting an award of £500 had been made to [REDACTED] and cheque number 10253 had been written on the 23 August 2015. This had been a direct request for financial support and due to timing and journeying involved a cheque had been forthcoming with the approval of the Trustees.</p> <p>The Treasurer had received a letter from Mackay & Co, the accountancy firm currently used by the Trust, informing the Trust that Mr Mackay was retiring. The Treasurer, with the approval of the Trustees, was happy to continue to use the same accountancy firm. This was agreed by the Trustees.</p> <p>It had been noted that application ref: 2014/15/013 from Gaarfields for which an award of £5,000 had been made was unclaimed. The work had been carried out within the required time frame of one year. The Treasurer then proposed that due to the fact the money had been set aside Gaarfields should be written to and asked to re-submit their application for the same amount. The proposal was supported unanimously.</p>	

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4	REVIEW OF APPLICATIONS RECEIVED	
4.1	<p>Application reference: 2015/16/017 Submitted by: Golspie Bowling Club Amount requested: £1,190</p> <p>Bob Meeres gave a brief summary of the application. The aims of Golspie Bowling Club include the fostering, promotion, development and preservation of the game of Bowls for the benefit of the residents of and visitors to Golspie. They now require funding for renewing the main doors to the clubhouse.</p> <p>It was noted that previous applications had been made to the Trust :</p> <ul style="list-style-type: none"> i) Application ref: 2014/15/004 for raising the edges of the green. An award of the lesser of either £3,000 or 50% of total project cost was made. . ii) Application ref: 2011/12/006 for which an award of £3,240 was made. <p>Following discussion it was proposed that an award of £1,190 be made. The proposal was supported unanimously.</p>	
4.2	<p>Application reference: 2015/16/018 Submitted by: Kyle of Sutherland Development Trust Amount requested: £3,000</p> <p>Bill Honeyman declared an interest.</p> <p>Bob Meeres gave a brief summary of the application. The Kyle of Sutherland Development Trust will focus on how best to utilise funding from local wind farms and renewable energy projects, while ensuring all match funding opportunities are identified and secured.</p> <p>Following discussion it was proposed that the application be declined. The proposal was supported unanimously.</p>	

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4.3	<p>Application reference: 2015/16/019 Submitted by: East Sutherland Rescue Association Amount requested: £8,050</p> <p>Bob Meeres gave a brief summary of the application: East Sutherland Rescue Association (ESRA) provides inshore rescue cover from Meikle Ferry to Helmsdale. ESRA are now seeking funding for a “drive off drive on” (DODO) trailer.</p> <p>Following discussion it was proposed that a donation of £3,000 be made to ESRA . The proposal was supported unanimously and it was agreed that the sum be paid directly into the bank account of ESRA.</p>	
4.4	<p>Application reference: 2015/16/020 Submitted by: Golspie and District Community Association Amount requested: £8,564</p> <p>Iain Miller declared an interest.</p> <p>It was noted that a previous application had been made to the Trust: Application ref: 2014/15/018 for blinds, shutter and tables for Golspie Community Centre. An award of £4,600 had been made.</p> <p>Bob Meeres gave a brief summary of the application: Golspie and District Community Association are responsible for running Golspie Community Centre which is used by the local community and beyond. They now require funding to replace the flooring in both the Community Lounge and the Community Room.</p> <p>Following discussion it was proposed that an award of £8,564 be made. The proposal was supported unanimously.</p>	
4.5	<p>Application reference: 2015/16/021 Submitted by: Strath Fleet Buttons and Bows Amount requested: £2,460 as there had been an error on the application form</p> <p>Bob Meeres informed the Trustees that he had spoken with Monica Maclean and that any income from the CDs would be used to buy more equipment.</p> <p>It was noted that signed copies of the accounts and constitution had been received.</p> <p>Bob Meeres continued by giving a brief summary of the application: Strath Fleet Buttons and Bows encourage and tutor beginner and intermediate fiddle and accordion players to learn and perform Scottish traditional</p>	

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	<p>music. They now require funding to make a CD of their music.</p> <p>It was proposed that an award of £2,460 be made. The proposal was supported unanimously.</p>	
4.6	<p>Application reference: 2014/15/022 Submitted by: A Brighter Brora Amount requested: £1,535.81</p> <p>Ronnie Sim declared an interest.</p> <p>It was noted that previous applications had been made by the organisation:</p> <p>i) application ref: 2015/16/004 for the purchase of a trailer for which an award of £1,248 was made.</p> <p>ii) application ref: 2013/14/027 for perennials, shrubs and annuals for which an award of £2,967 was made.</p> <p>iii) application ref: 2010/11/029 which was successful and for which an award of £6,457 was made.</p> <p>iv) Application ref: 2012/13/019 for the purchase of Christmas lights and for which an award of £2,520 was made.</p> <p>Bob Meeres gave a brief summary of the application: the aim of A Brighter Brora is to supply and maintain Brora's Christmas lights displays and local village Christmas trees. The organisation also has responsibility for growing/planting local flowers/hanging baskets. As part of their on-going refurbishment project they now require funding to upgrade and replace the fabric and structure of some older Christmas lights displays.</p> <p>Following discussion it was proposed that an award of £1,535.81 be made. The proposal was supported unanimously.</p>	
4.7	<p>Application reference: 2014/15/023 Submitted by: St Andrew's Church Disabled Access Sub-Committee Amount requested: £10,000</p> <p>It was noted that two previous applications have had some association with St Andrew's church – namely:</p> <p>I) application ref: 2010/11/005 for £15,000 for extension and renovation project and for which an award was made.</p> <p>II) application ref: 2011/12/015 for replacement windows and chairs and new paths for which a donation of £2,000 was made specifically for chairs.</p>	

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	<p>Bob Meeres gave a brief summary of the application: the aim of the organisation is to achieve disabled access into St Andrew's Churchyard. They now require funding for a ramp and new steps into the Churchyard.</p> <p>Following discussion a vote took place and the application was declined by a majority.</p>	
4.8	<p>Application reference: 2014/15/024 Submitted by: Golspie Community Council (Christmas Lights) Amount requested: £7,000</p> <p>Iain Miller declared an interest.</p> <p>It was noted that previous applications had been made by Golspie Community Council:</p> <p>i) application ref: 2014/15/027 for outdoor gym equipment and for which an award of £7,000 was made.</p> <p>ii) application ref: 2014/15/017 for Reconstruction and improvement of lower paths of the Big Burn Walk in Golspie for which an award of £10,000 was made.</p> <p>iii) application ref 2014/15/01 for reinstatement of footpaths for which an award of £7,954 was made.</p> <p>Bob Meeres gave a brief summary of the application: Golspie Community Council is a Public Representative Body for the community of Golspie and the surrounding area. They now require funding for Christmas lighting materials only as associated fabrication and erection costs will be paid for by themselves.</p> <p>Following discussion it was proposed that a grant of £7,000 be awarded. The proposal was supported unanimously.</p>	
4.9	<p>Application reference: 2014/15/025 Submitted by: Golspie Community Council (Big Burn Walk) Amount requested: £5,000</p> <p>Iain Miller declared an interest.</p> <p>It was noted that previous applications had been made by Golspie Community Council – see 4.8 above.</p> <p>Bob Meeres gave a brief summary of the application: Golspie Community</p>	

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	<p>Council now require funding to make the lower path network of the Big Burn Walk more accessible to users and to carry out repair/drainage works to the path.</p> <p>Following discussion it was proposed that an award of £5,000 be made. The proposal was supported unanimously.</p>	
4.10	During discussions it was decided that applicants requesting funds less than £2,500 would not have to submit two quotes.	
5.0	ADMINISTRATION OF TRUST	
	There was to be no movement on further changes to the application format this time.	
6.0	CORRESPONDENCE IN	
	The Secretary gave a brief summary of the incoming mail.	
7.0	UPDATE ON LOGO	
	It was decided that pricing for decals containing the new Trust logo should be obtained. The decals would then be made available to successful applicants for display as appropriate.	
8.0	APPOINTMENT OF NEW CHAIR AND VICE-CHAIR OF TRUST	
	It was decided that the appointments for the above positions would be discussed further at the April 2016 meeting of the Trustees when the current Chair, Bob Meeres, would sign off the accounts..	
9.0	AOCB	
9.1	<i>Advert in Northern Times</i> The next advert would be placed in the 30 October 2015 edition of the Northern Times.	
9.2	CLOSING DATES FOR NEXT ROUNDS OF APPLICATIONS	
	The closing date for the next round of applications is 27 November 2015	
10.0	DATE FOR NEXT MEETING	
	The date of the next meeting was confirmed as Thursday, 14 January 2016.	
	There being no further business Bob Meeres thanked everyone for attending and the meeting closed at 9.15pm.	