

MINUTE 20 OCTOBER 2016

**Draft minute of meeting of Kilbraur Windfarm Community Benefit Trust
held on Thursday, 20 October 2016
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT	Campbell Port (Chair), Ronnie Sim (Treasurer/Vice-chair), Iain Miller, Jonathan Hedges, Bill Honeyman, Linda Robichaud (Secretary)
APOLOGIES	Bob Meeres, Hannah Brown (Falck Renewables), Erin Hunter (Falck Renewables)
OBSERVERS	Cllr Jim McGillivray

ITEM		ACTION
1.0	WELCOME AND APOLOGIES	
	Campbell Port welcomed everyone to the meeting. Apologies had been received from Bill Honeyman, Erin Hunter, Hannah Brown and Cllr Jim McGillivray.	
2.0	MINUTES OF MEETING 14 JULY 2016	
	Campbell Port asked for any comments concerning the minute. No comments were forthcoming. The minute was then approved as an accurate record having been proposed by Ronnie Sim and seconded by Iain Miller.	
3.0	TREASURER'S REPORT	
	The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust. Ronnie then asked, with the agreement of the other Trustees, that the secretary write the following letters: <ol style="list-style-type: none"> 1. Golspie Community Council had asked for an extension regarding the Golspie Christmas Lights. A letter was to be written stating that an extension had been given until the 24 December 2016. 2. Sutherland Sports Council had requested an extension to their claim. A letter was to be written stating that an extension had been given to the 31 March 2017. 3. Ronnie had received the requested 10 year lease information from Highland Wildcat which meant that all the conditions of the award had been met. A letter was to be written telling the organisation that they could go ahead with their project which would have to be claimed within 12 months of the date of the letter. The award was for £9,980. 	

MINUTE

20 OCTOBER 2016

ITEM		ACTION
	Campbell Port thanked the Treasurer for his report.	
4.0	<p>REVIEW OF APPLICATIONS RECEIVED</p> <p>Before the discussion of the applications began, Campbell Port pointed out that some organisations have funds in the bank and could therefore make a contribution. Applications would have to be given a balanced view in the light of the accounting information received.</p>	
4.1	<p>Application reference: 2016/17/016 Submitted by: 1st Golspie Girl Guides Amount requested: £3,191</p> <p>Campbell Port gave a brief summary of the application: The aim of the 1ST Golspie Girl Guides is to provide learning, fun, team building, leadership skills, outdoor activities and friendship for girls across Sutherland aged between 10 and 14 years.</p> <p>Campbell Port started the discussion by stating how the application contained a lot of comprehensive information.</p> <p>Following further consideration it was proposed by Campbell Port that an award of £3,191 be made. The proposal was supported unanimously.</p>	
4.2	<p>Application reference: 2016/17/017 Submitted by: Golspie Bowling Club Amount requested: £3,120</p> <p>It was noted that previous applications had been made to the Trust:</p> <ol style="list-style-type: none"> 1. Application ref: 2014/15/004 for £3,000 for raising edges of the green. An award had been made for lesser of either £3,000 or 50% of total project cost. 2. Application ref: 2011/12/006 for which an award of £3,240 was made. <p>Campbell Port gave a brief summary of the application: The aims of Golspie Bowling Club include the fostering, promotion, development and preservation of the game of bowls for the benefit of the residents and visitors to Golspie. They now require funding to remove two trees from the side of the bowling green.</p> <p>Following discussion it was proposed that an award of £2750 be made. The proposal was supported unanimously.</p>	
4.3	<p>Application reference: 2016/17/018 Submitted by: Golspie Heritage Society Amount requested: £3,991</p>	

MINUTE 20 OCTOBER 2016

ITEM		ACTION
	<p>Iain Miller and Campbell Port declared an interest as both were members of the society.</p> <p>It was noted that previous applications had been made to the Trust:</p> <ol style="list-style-type: none"> 1. Application ref: 2010/11/008 for a multi media projector and screen. £1,000 was awarded. 2. Application ref: 2010/11/031 for laptop and chairs. £1,770 was awarded. <p>Campbell Port gave a brief summary of the application: The Golspie Heritage Society preserves, furthers the interests and promotes the heritage of Golspie. The society now requires funding for the purchase of a new set of binoculars for public use.</p> <p>Iain Miller began the discussion by stating that the Golspie Heritage Society is to decide on the location of the binoculars.</p> <p>Following further discussion it was proposed that an award of £3,991 be made. The proposal was supported unanimously. However, the Secretary was to include in the outcome letter that the final amount awarded was dependent on the site of the binoculars and that the Trustees would welcome confirmation of where the binoculars are to be situated for the Trust's budgetary purposes. The agreed award would be payable on production of receipted invoices received by the Trust.</p>	
4.4	<p>Application reference: 2016/17/019 Submitted by: Friends of Brora Community Learning Centre Amount requested: £6,401.68</p> <p>Campbell Port gave a brief summary of the application: The Brora Community Learning Centre develops projects which are based on an understanding of the value of creative and therapeutic work in supporting the health and wellbeing of people who are disadvantaged through rural isolation, mental health, barriers to work or learning disabilities. The learning centre now requires funding to further develop their in-house social enterprise project.</p> <p>Iain Miller had been in touch with Jennifer Fraser who had informed him that they had been refused funding from the Gordonbush Windfarm. Following discussion it was decided that more accurate costings for the training was required. Ronnie Sim would therefore get in touch with Trish at the learning centre for this purpose. Ronnie would then email the Secretary with the outcome to enable a letter to be written.</p>	
4.5	<p>Application reference: 2016/17/020 Submitted by: Golspie High School Parent Council (GHS-PC) Amount requested: £3,632.68</p>	

MINUTE 20 OCTOBER 2016

ITEM		ACTION
	<p>Campbell Port gave a brief summary of the application: GHS-PC represents the parents and carers of children at Golspie High School. Its aims include the close co-operation and communication between parents and teachers. GHS-PC now require funding to purchase drone kits for the planned after-school club.</p> <p>Iain Miller had been in touch with GHS-PC and ascertained that there would be a responsible adult with the pupils at all times and that the insurance was under the Highland Council.</p> <p>Following discussion it was proposed that an award of £3,632.68 be made. The proposal was supported unanimously.</p>	
4.6	<p>Application reference: 2016/17/021 Submitted by: Rogart Community Council (RCC) Amount requested: £8,200</p> <p>Jonathan Hedges declared an interest and offered to leave the room. The Trustees declined his offer.</p> <p>It was noted that previous applications had been made to the Trust:</p> <ol style="list-style-type: none"> 1. Application ref: 2015/16/010 for grants to support young learner drivers gain licence through lessons and to participate in Pass Plus. The application was unsuccessful. 2. 2015/16/013 Funds to support implementation of proposals put forward by community consultancy Athena Solutions. £9,804 awarded in principle i.e with conditions. 3. 2016/17/014 towards anti vandal store at Corry Meadow. An award of £3151.80 made. 4. Application ref: 2012/13/026 and ref: 2012/13/008. Both applications related to the same project of Christmas lights. Award made. 5. Application ref: 2013/14/006 for Rogart Gala and over 60's parties. A one off award of £2,000 was made. 6. Application ref: 2013/14/016 for purchase of a minibus. The application was unsuccessful. 7. Application ref: 2013/14/011 for £2,500 towards Rogart Gala Day. A donation of £500 was made. <p>Campbell Port gave a brief summary of the application: Rogart Community Council operates in accordance with the Scheme of Establishment provided by the Highland Council. RCC now require funding to establish a Development Trust.</p> <p>It was noted that KWFCBT had funded the first part of the RCC project.</p> <p>Following discussion it was proposed that an award of £8,200 be made.</p>	

MINUTE 20 OCTOBER 2016

ITEM		ACTION
	The proposal was supported unanimously.	
5.0	TRAINING GRANTS	
	<p>Anonymity of applicants It was decided that those receiving training grants would not be named publicly but that the payment amounts to individuals would be recorded in the minutes of the Kilbraur Windfarm Community Benefit Trust and the respective community council. It was acknowledged that community council meetings were open to the public.</p> <p>It was decided that the accounts of the respective community council would provide a total figure of training grants awarded with individual breakdowns of amounts awarded but with no mention of individual names.</p> <p>The community councils would receive all requests for training grants.</p> <p>It was decided that the budget for training grants is to be £5,000 per council.</p>	
6.0	CORRESPONDENCE IN	
	The secretary gave a brief summary of the incoming correspondence which included an email from Erin Hunter of Falck Renewables informing the Trustees that a consultant was visiting from Italy who wished to meet with relevant community representatives. Campbell Port was to get in touch with Erin with suggestions and Trustee involvement.	
7.0	AOCB	
7.1	<i>Advert in Northern Times</i> The next advert would be placed in the last Friday of October 2016 edition of the Northern Times.	
7.2	BADAG	
	<p>Ronnie Sim reminded the Trustees that money had been given to BADAG for a “flypast” as part of a coastal survey. It had been reported that the “flypast” did not achieve its aims. If BADAG are to get their money refunded then this would be passed back to the Trust. There is, however, talk that the exercise may be retried.</p> <p>Iain Miller stated that he had been at the “erosion” meeting where it had been confirmed that if the survey does not work then the money would be refunded.</p>	
8.0	CLOSING DATES FOR NEXT ROUND OF APPLICATIONS	

MINUTE 20 OCTOBER 2016

ITEM		ACTION
	The closing date for the next round of applications was confirmed as Friday, 25 November 2016.	
9.0	AGENDA ITEMS FOR NEXT MEETING	
	No items were forthcoming.	
	DATE FOR NEXT MEETING	
	The date of the next meeting was confirmed as Thursday, 19 January 2017.	
	There being no further business Campbell Port thanked everyone for attending and the meeting closed at 9.30pm.	